

**Board of Directors Meeting
Hyatt Regency Hotel
January 10, 2006**

The 2006 Surface Navy Association Board of Directors Annual Meeting was held, Tuesday, January 10, 2006 at the Hyatt Regency Hotel Crystal City, Arlington, VA. The meeting commenced at 0810 with Admiral James Hogg, Chairman of the Board, presiding.

Approximately 100 people attended and included the Officers of the Association, Board Members and Chapter Presidents.

Officers of the Association:

ADM James Hogg, USN (Ret), Chairman of the Board
VADM Lee Gunn, USN (Ret), President
CAPT David Lee, USN (Ret), Secretary
CAPT Jim Tackett, USN (Ret), Treasurer
VADM Kevin P. Green, USN (Ret) President Elect
VADM Phil Quast, USN (Ret), VP West Coast

Other Board Members:

LCDR Christopher Adams, USN	OS1(SW) Roberta Lindhorst, USN
CAPT John Christenson, USN	CAPT Frank Lugo, USN(Ret)
CAPT James Clark, USN	FORCM(SW) James Monroe, USN
RADM John Foley, USN(Ret)	CAPT Ric Rushton, USN
CAPT Cameron Ingram, USN(Ret)	LCDR Thadeous Smith, USN
CAPT Ron Jenkins, III, USN(Ret)	CAPT Kevin Sweeney, USN
CDR Fred Kacher, USN	RDML Thomas Wilson, USN(Ret)
VADM Doug Katz, USN(Ret)	CAPT Steve Woodall, USN(Ret)
CAPT Linda Lewandowski, USN(Ret)	

Chairman's Remarks

Admiral Hogg called the meeting to order and stated one of the primary reasons for this annual meeting was to help move the Association forward.

Admiral Hogg noted the outstanding work that VADM Gunn has accomplished for the Association during his tenure as President. He stated that we are fortunate that VADM Gunn has dedicated such energy to the Association.

President's Report (Enclosure (1))

VADM Gunn began his report by noting the fact that we are doing the meeting in the large room where the seminars will be held during the week is a sign of success of the symposium. He noted that RADM Chesbrough and the symposium committee have done an outstanding job.

VADM Gunn reviewed the SNA leadership and the proposed leadership changes including President, West Coast VP, Chairman of the Scholarship Committee

and the resignation of the Public Relations Chairman. The proposed next President, VADM Kevin P. Green, USN (Ret), will be placed in nomination as the final business item for this meeting. VADM Timothy La Fleur, USN (Ret) has been nominated as the West Coast Vice President and VADM Gunn will take the chairmanship of the Scholarship Committee. A new Public Relations Chairman will be deferred until a suitable member has been found.

The Board of Directors composition has shifted and we have aligned the structure of the Board to better reflect our membership demographics. The election results will be reported on shortly. Some of the challenges are staying connected as our BOD officers are spread out geographically. Admiral Hogg has taken on an initiative to keep our Board members engaged.

Some of the initiatives for the year include a campaign to provide complimentary memberships to Officers and Senior Enlisted when they reach specific milestones in their careers (i.e. Commissioned Ensigns and new Chief Petty Officers). To help retention we have made these 3 year memberships and hopefully within that timeframe these individuals will have experienced Association activities and programs and want to renew their memberships.

We have expanded our regional symposium over the last couple of years and the emphasis is now on bringing our efforts to the waterfront. Through our contract support with Howard Associates we have added support for these efforts.

Heritage Initiatives

The SNA Hall of Fame is going to be at SWOS very soon. One concern that has been noted is that an effort be made to place a duplicate Hall of Fame at the Senior Enlisted Academy. Additional Halls of Fame are possible however we do need to look at the financial implication as there is a cost involved. We have an excellent Heritage program in place now which is highlighted during the symposium with the annual Heritage Lecture. The Executive Committee is often asked to support other activities. However in general our touchstone is that we want to spend SNA resources on activities that provide services and benefits to our membership as a whole. We would rather invest in scholarships, professional events, etc. not monuments. We will continue to notify our membership of all the Heritage efforts and milestones through *Surface Sitrep* and the SNA website.

Chapter Support.

The last year has seen considerable financial and administrative support for our chapters. VADM Gunn noted that feedback from the Chapter presidents will be requested at Chapter President's breakfast on Friday.

Scholarship Advances

We continue to have very qualified applicants and continue to strive for more applicants.

Special Interest Items

Still increasing the work of board members through Admiral Hogg's initiatives. Have added membership initiatives and of course the increase in attendance for the symposium is due to additional effort.

New Initiatives

We have increased our Coast Guard participation and would like to continue to place emphasis in this area. We suffer attrition every year through movements of our membership. We need to better capture members locations.

The symposium is here to serve the needs of the attendees and the exhibitors. Each year proves to be better.

VADM Gunn closed his comments by encouraging everyone who is able to attend the ExComms.

Secretary Report (Enclosure(2))

CAPT David Lee, USN(Ret) reported on two agenda items. First, was the need to approve the minutes from last year's meeting. Minutes were made available on the website for viewing and comment throughout the year. Motion was made to approve minutes from last meeting and the minutes were passed unanimously. Second, item on the Secretary's agenda was the Board of Directors election.

The Board of Director's election process was outlined as follows:

- Since 2005 we have worked actively to build a better membership representation. We looked at what was the right level of board membership by group.
- The expiring terms are Healey, Ingram, Jenkins, Lewandowski, Lugo, Rushton, and Moore. Admiral Hogg thanked the outgoing board members and asked them to continue to work with SNA in any way possible.
- We had 14 nominations this year. The most recent ballot continued towards a more equal representation based on membership.
- New Board Members are EN1 (SW) B.Rodriguez, USN, FORCM (SW/AW) W. Slingerland USN (Ret), LCDR J. Callaway USN, LCDR Tom Williams USN, CAPT R. Bellitto USN, CAPT C. Cramb USN, and CDR C. Bushnell, USN.
- New members are to start their office at the end of the banquet on Thursday and are asked to participate at the Chapter Presidents' Breakfast on Friday morning. Each Board Member will receive a letter from Admiral Hogg welcoming them and asking them to remain engaged and to adopt a local chapter close to where they live and work and get involved.

Treasurers Report (Enclosure (3))

CAPT Jim Tackett, USN (Ret), presented a summary of all the accounts and current assets. He noted the life membership liability fund must be maintained since we are a non-profit association. We do have a little over \$1 million at our disposal and we have an additional \$20,000 from the USS Antietam Fund which is a custodial account.

The report showed that SNA exceeded the budgeted income by \$6,327 and expenses were over expended by \$27,951. After reviewing the actual and the projections for 2006 CAPT Tackett asked the Board to vote on the proposed 2006 Budget. Motion was approved unanimously. Admiral Hogg emphasized that the chapter presidents need to continue to ask for funds to support any legitimate activities.

Scholarship Fund

Report of financial snapshot of the Scholarship Fund was reviewed.

Special Projects

Corpus expenditures for 2005 in support of Special Projects were reviewed. Expenditures included Hall of Fame Videos, various CPO Pride days and the estimate to put the Hall of Fame at SWOS in Newport. Total expenditures of \$48,000 were approved by the Executive Committee during 2005.

Corporate Committee Report (Enclosure (4))

The report was given by Executive Director, CAPT Bill Erickson, USN (Ret). The report showed 58 Corporate Sponsors. This includes 6 new sponsors and showed that 12 sponsors were dropped in 2005. The line item for the 2005 Budgeted Income reports \$160,000 but we actually received \$130,000. We have \$33,000 of corporate income that has been invoiced but not received at the close of the year. Out of that \$12,000 is represented as in some state of arrears. We did drop an arrears income of \$29,000 this year.

ADM Hogg commented on the need to keep balance between corporate and active duty members. The future still holds possibility for stimulation and VADM Bill Hancock has agreed to chair this committee.

Symposium Committee Report (Enclosure (5))

RADM Geoff Chesbrough, USN (Ret) presented the committee report. Since the format of the Board of Directors meeting changed this year he is not able to report on the current year's Symposium results. He reported on the final results of last year's Symposium. Highlights are as follows:

- Banquet attendance has grown each year
- Net Revenue slide shows that revenues have increased each year. We have been able to continue to meet the budgeted goals.
- Registration Growth has seen tremendous growth, most importantly in Active Duty attendees.

- Naval Heritage Lecture was continued along with the Spouse program.
- Digital signage was instituted last year. Adds a source of revenue
- Registration desk in lobby.
- Advance wine sales for the Banquet was a big hit.
- Prices: last year was modest amount. Profits were split with GWC, the Scholarship Fund and National. (This year's split will be different)

Preview for this Year

- Competition with AFCEA. Happened 3 of last 5 years. We don't seem to suffer from it.
- The Chief of Naval Operations, ADM Mullen, will deliver the keynote address.
- The Secretary of the Navy, Dr Winters, will speak at the Banquet. It will be his first public appearance as SECNAV.
- Pentagon Channel intends to broadcast CNO's address with a possible feed to C-Span. Coverage of SECNAV's address might also be covered.
- MCPON has been given a main speaking role with a time slot right after the CNO.
- Media Room has been continued. As in past years, we held a press luncheon the week before the symposium.
- A Major Commanders Conference led by VADM Etnyre will be held for the first time.
- Major Participation by the N76 Staff is expected once again. The distance from the Pentagon always creates a challenge for the staff to be present but space has been provided for them to continue working onsite.
- Spouse Program has been expanded.
- Exhibit space is sold out. Exhibitors were charged a \$1 per square foot increase over last year's rate.
- XO/CO Fleet up brief will be previewed during the Junior Officer Roundtable and the Captain/Commander Breakfast. Open to all and attendance is encouraged. First exposure for active duty at this Symposium.
- Room arrangements are different this year with theater seating in the seminar sessions as we were forced to increase room size for the luncheon events. For example, the International Navies Luncheon has a 25% increase in early registration this year.
- Pre Registration Up: Onsite registration as follows:

○ Seminar Program	700
International Navy Luncheon	240
Awards Luncheon	160
Heritage Program	260

RADM Chesbrough thanked his committee members for their help in providing what proves to be another very successful year. Committee members are CAPT

Bill Erickson, USN (Ret), CAPT Jim Warren, USN (Ret) and CAPT Dick Diamond, USN (Ret).

Membership Committee Report (Enclosure (6))

The Membership Report was given by Committee Chairman, RADM Dennis Conley, USN (Ret).

The current statistics show our Total Members to be 5,680. This represents an increase of 938.

RADM Conley presented the details of this year's Membership Campaign. The campaign was designed with the intent of something for everybody in a smart way. In the past, one year complimentary memberships were given to Officers and Enlisted. However, one year did not always provide enough exposure to SNA Chapters, programs and activities. Officers go to a ship for first tours and then are transferred. If we give out 3 year memberships then the chance to participate and see several leaders during 3 years vice 1 year is much greater. We will solicit feedback at the 18th month timeframe.

The committee recommended giving 3 year complimentary memberships to all SWO commissioned Ensigns and to newly selected Chief Petty Officers. In addition the entire membership was offered ½ price three year membership renewals.

RADM Conley then announced the winners of the Chapter Excellence Award SNA has a total of 29 chapters and 10 chapters submitted nomination packages. Winners for this year are Mayport, San Diego and Pearl Harbor.

Friday morning all chapters will have chance to share information their activities for the past year.

AWARDS COMMITTEE (Enclosure (7))

The Committee Chairman of the Awards Committee, CAPT Paul Rinn, USN (Ret) presented the annual report on the Awards Committee activities. He stated the committee recognized performance throughout the Navy Surface Warfare community with three types of award: Operational Award, Recognition Award and Monetary Award.

The Arleigh Burke Award for Operational Excellence Award had 31 nominations. These nominations are representative of PACFLEET and LANTFLEET. An Enlisted and Officer from each fleet is recognized.

The Admiral Zumwalt Visionary Leadership Award received 28 nominations from across the Navy. One Officer and one Enlisted will be recognized.

The CAPT Raymond Komorowski Photo Award received 116 nominations throughout the fleet. The pictures must have a Surface Warfare theme. This

year we tried to get more applicants from the Surface Destroyer force. The top three and on honorable mention will be recognized at the Awards Luncheon and their photos can be seen displayed in the exhibit hall.

The Surface Navy Association Special Recognition Award will be presented to VADM John Nyquist, USN (Ret) CAPT Jim Alosi USN (Ret), CAPT Channing Zucker, USN (Ret)

The SNA Literary Award received 6 nominated articles and the winners were picked by an editorial committee chaired by RDML Sonny Masso. We have one winner who will receive \$1000 and two Honorable Mentions.

The Historical Remembrance Recognition Award will honor those who served on Destroyers at Normandy. One Officer and one Enlisted will be represented at the Luncheon for the award.

Update on other awards given throughout the year were as follows:

Stephen Decatur JR Award. Given to high school Navy JROTC students. We gave 566 Awards to 283 schools.

The RADM Herbert E Schonland Award for Excellence in Damage Control will now be awarded at both schools. The Damage Control School is now located in Newport RI and San Diego, CA.

The USNA YP Squadron Commodore Award will be recognized by a permanent display and plaque with the recipients names.

SCHOLARSHIP REPORT (Enclosure (8))

CAPT Rinn reported that we received 40 highly qualified applicants. There were a total of 40 scholarships given this year for a total of \$80,000. Out of that 40 there are 21 renewals and 19 new recipients. Please see attached report for demographic breakdown.

Admiral Hogg suggested to new board members that this committee would be a great volunteer opportunity.

PUBLIC RELATIONS REPORT (Enclosure (9))

Committee Chairman RADM Bill Retz, USN (Ret) reported. He expressed that this committee needs volunteers and the areas of focus for the committee have been a Speakers Bureau, Chapter Support and Symposium Activities. He reported that a small amount of Riders of the Storm are left for purchase.

Symposium support for media have increased with a Press room and an Editors Luncheon which was held prior to the Symposium. This year the summaries of presentation will be made available to the press based on permission from the speaker and AV and still photography support will be made available.

RADM Retz thanked Julie Howard, Bill Erickson and Ned Lundquist for their dedicated involvement and help.

RADM Retz announced he is leaving and Admiral Hogg asked for new volunteers to head the committee. Admiral Hogg thanked RADM Retz for his contributions and for the work with Riders of the Storm publication.

Open Discussion/New Business

At this time Admiral Hogg opened the floor for Open discussion or New Business.

VADM John Nyquist, USN (Ret) took the floor and praised the National staff and the leadership for the outstanding support given to San Diego. He also stated that the support from the Type Commanders has been keen and we must not forget what they have done. He stated that it is a big undertaking for the Chapters to take on retention issues of members and keeping the database up to date is an ongoing process. He also brought to attention the fact that certain restrictions are now present on active duty chapter presidents to solicit funding and how communications are sent out. He wanted to know if more information can be provided to the Chapter Presidents on this issue. Admiral Hogg wanted to take this issue up again on Friday at the Chapter President's Breakfast.

Admiral Gunn responded with the details of our current policy guidelines. Basically in general terms no active duty member can accept any money from defense contractors for any purpose. If a chapter is approached by a corporation to provide support then money can be accepted by the retired leadership of the chapter or sent to National directly to be redirected. Legal advice is available at the national level to help the donor and recipient look good.

On the issue of membership solicitation the active duty president must be aware of "command influence". You must be careful about how contact is made and who is making it. One possible way to avoid this is to have a Retired member head your Membership committee.

The next individual recognized on the floor was RADM Chuck Horne, USN (Ret). He pointed out the great work that the Executive Director has done and that staff of SNA. He suggested that the Executive Director be listed in the SITREP with his email address for members to contact him.

Chairman's Closing Remarks,

Admiral Hogg announced that VADM Gunn would be stepping down as President. VADM Gunn has served most admirably for 5 years. His nominated replacement VADM Kevin Greene USN (Ret) was voted on unanimously to accept the role of President. The transition will take effect at the completion of the banquet.

Admiral Hogg went on to say how do we recognize and thank VADM Gunn? His leadership has been strong and positive and his commitment to move the association forward has been balanced. His judgment has been perfect and he has provided consistently solid decisions. We have enjoyed his camaraderie on the Board and throughout the organization. He is the epitome of SWO and a true shipmate. His work can be summed up in two words: Beyond priceless.

Annual meeting concluded at 10:07AM.

