

**SURFACE NAVY ASSOCIATION
EXECUTIVE COMMITTEE MINUTES
12 November 2003**

OFFICERS

VADM L Gunn, USN (Ret), *President*
CAPT D. Lee, USN (Ret), *Secretary*
CAPT M. Foote, USN (Ret), *Treasurer*

EXECUTIVE COMMITTEE

RADM G. Chesbrough, USN (Ret)	RADM W. Retz, USN (Ret)
CAPT P. Rinn, USN (Ret)	VADM H. Giffin, USN (Ret)
CAPT Frank Lugo, USN (Ret)	CAPT B. Erickson, USN (Ret), <i>Executive Director</i>
VADM D. Katz USN (Ret)	Ms. Annette Hendrickson, <i>Staff</i>

Minutes from Last Meeting

Minutes were distributed via email prior to the meeting. The minutes were approved unanimously without change.

Executive Director Report

SNA Video Project. The video is complete. Productions Options were discussed. An additional option was raised and in addition an option to have the video placed on the web by Empire video for \$350 annual cost. General distribution would cost \$2 per CD in quantities of 1000. This includes case and label. General distribution was proposed to include CO's, CMC's, SWOSCOLCOM, and San Diego and Hampton Roads chapters for use at their events. SWO Membership Drive was another distribution method discussed. This would have that would involve having an introduction made by VADM Gunn to welcome graduating Midshipmen SWOS accessions into the community. This would cost an additional \$3500.00. Motion to have the video distributed through a SWO accession membership drive and to have a JO and Senior Enlisted representative do the introduction rather than VADM Gunn was approved. A motion to approve for the streamline Web Option was also approved.

Miscellaneous

SNA will be co-sponsoring the Women At Sea Symposium on November 20 with Naval Historical Foundation. A future event for which SNA been asked to participate in is a Celebration which celebrates honoring destroyers entering Tokyo Bay with USS Missouri for the Japanese surrender concluding World War II. The Executive Director will further determine if there are any other requests to what is being asked of SNA. 2004 Battle of Midway preparations are underway and initial planning is looking at doing something at the Navy Memorial in conjunction with the dedication of the WWII Memorial.

President's Report

Contract with Howard Associates will expire in December 2003. VADM Gunn proposed a three month extension to provide time to re-scope the contract and incorporate comments from the January Board of Directors meeting. The extension will include a 5% annual increase. An adhoc committee will be formed after the symposium to work with Julie Howard to negotiate a new long term contract commencing in April 2004.

Corporate Sponsor Committee

Reported that there are currently have 54 Sponsors with 2 new pending sponsors.

Awards Committee

Hall of Fame has been approved by N76. Report on the upcoming awards with the Arleigh Burke award consisting of approximately 45 nominees this year and the Admiral Zumwalt award totaling 37 nominations to date. The Photo Award has 40 submissions and a representative from Surface Warfare magazine will help pick this year's winner. The Literary award has 6 articles nominated. The Naval War College Award has been approved by the War College. The award instruction will be discussed at next Award Committee meeting.

Financial Report

The association is financially healthy. Currently the Corporate Dues are on schedule and Memorabilia does show a small gain. Chapter Projects as always is under spent. Regional event is less than being budgeted at a lower level because Norfolk did not have a symposium this year. Contract Support does not reflect the annual reimbursement from the Symposium funds.

One item up for discussion is a request from Newport for the SOY event. It was discussed at the last ExCom to get the final costs for their SOY event. In September \$2000 had been approved. The actual amount is \$3293.65 which represents the food and gratuity costs. Motion was made to reimburse for this amount and approved.

CAPT Morris Foote reported that he had been treasurer for 6 years and had submitted his resignation to VADM Gunn. He will resign after the BOD meeting in January.

Secretary Report

Committee to choose the nominees for the Board of Directors met on November 6, 2003. Committee included, CAPT Lee, RADM Conley, RADM Chesbrough and CAPT Rick Rushton. There were 5 vacancies of which 3 are renewals. The renewals are John Hagan, E.Hontz and Joe Hare. There were 26 nominations with 12 active duty members and 14 retired. The proposed slate is as follows: LT Chris Adams, USN; CAPT Jim Clark, USN; RDML Tom Wilson, USN(Ret); FORCM Karen O'Connor, USN; CAPT Julius Caesar, USNR and LCDR Morgan Ames, USN(Ret). Motion to approve this slate was approved.

CAPT Lee had been assigned from the last ExCom to rewrite the criteria for the Hall of Fame Award. Current and new version was submitted and discussed. Proposed version would state "An officer or enlisted member of the Navy." It was pointed out that this narrows the candidates too much. Motion to get input from the Awards committee and to continue to work on the criteria was approved.

Symposium

RSVP's slowly coming in. Two of the major speakers have not responded yet but indications are positive. Next meeting will have specific assignments and updates.

Membership Report

Statistics shown are consistent with the past. Still show a 60% retention rate. Membership meeting decided to focus on helping boost membership by working with the chapters. Arbrian Gulf is back and running again. Would like to see more from Yokusko, Ingleside and Sasebo.

PR Report

Admiral Retz reported that the USS Mahan will be visiting Philadelphia and have made a request to buy tickets for the Army/Navy game. It was reiterated that any corporate support must come through National. Lockheed Martin will help with the Press announcement for the symposium again this year. A Press Event before the Symposium was discussed. It was discussed taking the reporters from Inside Defense and Navy Times to lunch before the Symposium. It was brought out that confinement to military publications because of security concerns would leave out a broad public supported publication such as the *Washington Post*. We have obtained 2 half page ads from the Navy League's *SeaPower* magazine.

New Business

President wanted all to consider a theme for the 2005 Symposium to take to the Board in January. Scholarship committee will have a report for next meeting.

Meeting adjourned at 6:40 pm