

**Surface Navy Association
Executive Committee Minutes (Draft)
October 2, 2008**

In Attendance

VADM Kevin Green, USN (Ret), *President*
VADM Tim LaFleur, USN (Ret), *West Coast VP (via phone)*
VADM Hank Giffin, USN (Ret), *East Coast VP (via phone)*
CAPT Dave Lee, USN (Ret), *Secretary*
CDR Jeff Bennett, USN
CDR Chris Bushnell, USN
VADM Bill Earner, USN (Ret) *(via phone)*
VADM Lee Gunn, USN (Ret)
CNOCM(SW) Harry Kantrovich, USN (Ret)
RADM Doug Katz, USN (Ret) *(via phone)*
CAPT Ned Lundquist, USN (Ret)
CAPT Paul Rinn, USN (Ret)
RADM Robert Sutton, USN (Ret)
RDML Thomas Wilson, USN (Ret)
CAPT Bill Erickson, USN (Ret), *Executive Director*
Ms Julie Howard, Director of Admin *(via phone)*
Ms Debbie Garry, SNA Staff

Minutes

Minutes from 20 August 2008 were reviewed electronically and approved with no changes.

Old Business

Symposium JO Roundtable format under review. Event has become very popular among area Midshipmen and SNA is expecting a larger number to attend 2009 event. Proposal is to divide group into 2 sections (MIDN 1/C – O4 and second group would be remaining Mids. Group would be combined for lunch portion. *Action Item: Review format and check on space availability at hotel.*

Symposium study location (for follow-on years) cost estimates are still being submitted. Meet with Admiral Hart at end of October to discuss proposals. Hotels under consideration are Marriott Wardman Park, Hilton Washington DC, National Harbor, Hyatt Crystal City. Must consider transportation costs for many proposed venues.

Opinion letter on Charitable Solicitation has been received from Admiral Hare.

Action Item: Bill Erickson will email information to chapter officers.

Long Range Plan Development: Process background approved by EXCOM. Most goals and objectives have been received from committees. Report at next meeting.

President's Report

RADM Phil Coady interment scheduled for October 9 at 1245.

Recently participated in panel discussion of the future of the Army and where it is going. Topic and discussion suggests that maybe SNA should consider the recent experience of our active duty/reserves IA

tours compared to the tours of our senior active duty and retired military when we develop our future policies. This could be a program that is developed at chapter level.

Executive Director Report

West Coast Symposium held on August 28 in San Diego. Feedback says that this is best WCS to date. SWONET has produced a 9-minute video on event that is being posted on SWONET. Sponsor/Exhibit revenue was up this year. 2008 WCS loss less than \$1800 which is very low compared to past events.

San Diego CPO Pride Day was successful. Write-up in Navy Compass. Surface Navy Association received good PR from this event.

Corporate Sponsor Report

Currently have 65 corporate sponsors. Invoices recently sent and if all paid then corporate sponsorship income will be more than projected on budget.

Secretary's Report

Nominations were due to close on September 30. To date 17 nominations have been received. Propose to extend deadline to October 15 in all sections, as we would like 24 on ballot if possible. Focus search on enlisted area during extension period. *Action Item: Send email to membership seeking nominations and advertising new deadline date. Need to include BOD job descriptions*

Treasurer Report

Financial report reviewed. YTD expenses running less than budgeted. Bulk of chapter disbursements has been dues sharing. Chapter projects expenses running less this year.

Reviewing SNA's bank accounts as some exceed 100K, which is the maximum secured per bank per tax id number. Recommend that SNA move money from CAP and scholarship accounts to mutual fund. Earn less interest but more protected. Approved by EXCOM. Recommend that nothing change with CD's at NFCU. When come due may move for better interest rates. Recommend that Vanguard mutual fund remain unchanged at this time as this account has always been viewed as investment.

Finance Committee Report

Recent meeting with Burdett Smith. Recommendation that San Diego chapter continues to prepare own taxes. SNA should continue to review internal policies. Need complete review of principles. Recommend review and create written polices for legal compliance. SNA will review BOD liability by end of year. Howard Associates (HA) is working on drafting policies and will post on BOD website when completed. HA will continue to be responsible for managing paperwork in this area for SNA and will fold into contract. Admiral Hare will serve on committee.

Symposium Report

Need to finalize JO Roundtable panel. Provided list for Enlisted Roundtable. All main speakers have been contacted.

Awards Committee Report

Hall of Fame list has been approved by N86.

Special Recognition will be RADM Phil Coady, CAPT Al Olsen and CAPT Bruce Hatton. Working with N86 to select industry rep(s) involved in Operation BURNT FROST to receive Special Recognition at National Symposium.

Nominations for other award categories due in November.

Old Tar selection in process. NAVADMIN was issued on September 8.

Scholarship Committee Report

No report

Membership Committee Report

Current membership is 7259 members. September stats showed an increase in all categories. Noted that SNA has broken the 5000 mark in paid memberships.

New chapter in Huntsville, AL is in process. Alameda chapter is on hold until further notice.

Public Relations Report

Operation Second Chance Greater Washington Chapter project is underway. As of 9/29 a total of \$4,830 has been received in donations from members. Donation minimum for cc donations has been decreased to \$20.

Communications Forum is scheduled for October 28 at the Army-Navy Country Club.

USCG Conference proposed date is March 2009. There is interest from our corporate sponsors to exhibit. Proposed setup to be similar to West Coast Symposium but will add reception the night before event.

Ned Lundquist attended the Bertholf commissioning which will be highlighted in the next SITREP. New corporate sponsor recruited at event.

Special Projects Report

Pictures from photography award nomination inventory mailed to Great Lakes chapter to display. Great Lakes Hall of Fame is still in process. Waiting on estimates. Goal is to have in place by end of year.

Action Item: Bill Erickson to contact Admiral Sharp.

New Business

Next meeting 12 November 2008.