

**Surface Navy Association
Executive Committee Minutes (Draft)
November 17, 2009**

In Attendance:

VADM Ron Route, USN (Ret) President
CAPT David Lee, USN (Ret)
CAPT Jim Tackett, USN (Ret)
CAPT Paul Rinn, USN (Ret)
CAPT Ned Lundquist, USN (Ret)
RDML T.J. Wilson, USN (Ret)
VADM Kevin Green, USN (Ret)
VADM Lee Gunn, USN (Ret)
RADM Dave Hart, USN (Ret) (By Phone)
CAPT Jon Kreitz, USN
LT Padraic McDermott, USN (By Phone)
Thad Smith, (By Phone)
CAPT Bill Erickson, USN (Ret) Executive Director
Ms. Julie Howard, Director of Administration (By Phone)
Ms. Debbie Garry, SNA Staff

Meeting was called to order at 1700. Minutes from October 22, 2009 EXCOM meeting were approved with one change.

SYMPOSIUM COMMITTEE REPORT

Reviewed Symposium status and agenda. There are some speaker announcements still pending due to job changes and confirmations. Staff is finalizing invitation lists for Symposium “invite only” events. Media meeting is scheduled for Thursday, January 7.

PRESIDENTS REPORT

The annual Communications Forum was a success. Admiral Route thanked Ned Lundquist for organizing.

OLD BUSINESS:

Draft minutes and status of action items from National Symposium are posted on BOD website.

Two Hall of Fame spots have been submitted to AFN for review and approval. An additional 5 spots are due to be completed by end of year.

SNA Philadelphia chapter president presented \$1500 on behalf of SNA to the *USS Wayne E. Meyer's* MWR fund on October 9, 2009. Reviewed past discussion on SNA's ship commissioning proposal. The initial proposal for SNA National support for Ship Commissionings stated that a check for \$500 would be provided and designated for initial

purchase of pins in support of the SWO and ESWS programs. It is being changed from "designated" to "a recommendation" that the funds be used for that purpose. .
Action Item: Change "designate" to "recommend" in the \$500 donation wording.
Action Item: Staff to continue researching plaque costs and present at next EXCOM.

AWARDS COMMITTEE REPORT

Award nomination update presented. Burke and Literary votes due December 4; Zumwalt voting scheduled for first week of December; Photography award voting scheduled for December 8.

Hall of Fame and Special Recognition awardees have been notified via letter and phone.

EXECUTIVE DIRECTOR REPORT

SNA has received the annual OTF request for the Bonhomme Richard research program. Request was for \$2,000. In the past SNA has provided \$1,000 annually towards this project and is recognized on the project's website as a contributor. EXCOM approved a \$1,000 donation.

CORPORATE SPONSOR REPORT

We currently have 69 Corporate Sponsors. Cobham PLC is new corporate sponsor. On track for 2009 corporate payments.

SECRETARY REPORT

SNA Board of Director election in process and ballots are being accepted online through November 30.

TREASURER REPORT

Reviewed current finance report. Other income line refers to uncashed checks that have been put back into account as not been cashed in over a year. Reviewed recent chapter disbursements. Budget on track. One certificate of deposit is due in December. **Action Item: Jim Tackett to review renewal options with Bill Earner.**

FINANCE COMMITTEE REPORT

No Report.

SCHOLARSHIP COMMITTEE REPORT

Reviewed corporate initiative proposal. Program would be for 2nd/3rd/4th year scholarship recipients with 3.0 GPA and a scientific/engineering major. Recipients would receive summer internship. In process of notifying current scholarship recipients of potential program to gauge interest.

Discussed ideas on how to better publicize the SNA scholarship program to all SNA members so as to have a more diverse pool of nominations to choose from in future. One idea was to promote this membership benefit in base newspapers.

Action Item: Ned Lundquist will work with Lee Gunn to create press release to send to base newspapers.

Action Item: Research options to promote SNA scholarship and eligibility requirements on scholarship websites.

MEMBERSHIP REPORT

The total current membership as of September 30 is 6734. Total paid members are 4998. Appears that enlisted and officers paid members are in a slight decline. Captain Erickson did state that numbers have declined slightly but active duty participation at chapter events is growing. **Action Item: Dave Lee will develop a plan for leveraging the Board members in the promotion of membership.**

PUBLIC RELATIONS REPORT

Communications Forum was held on November 12 at the Army-Navy Country Club. Majority of attendees were industry representatives. Good media coverage post event and contributed source to SNA forum.

Editors' luncheon is scheduled for January 7, 2010.

Media availability information has been sent to Symposium exhibitors.

USCG Maritime Security Forum was held in March 2009 and proposed date for 2010 is October.

SPECIAL PROJECTS REPORT

Great Lakes Hall of Fame progress discussed. Design to be submitted for final approval. Concept has been approved by museum.

NEW BUSINESS

The next EXCOM meeting proposed for week of January 4.

Meeting adjourned.