

**Surface Navy Association
Executive Committee Meeting Minutes (Draft)
January 6, 2010**

In attendance:

VADM Ron Route, USN (Ret), President
CAPT Jim Tackett, USN (Ret), Treasurer
CAPT Dave Lee, USN (Ret), Secretary
VADM Kevin Green, USN (Ret), Immediate Past President
CDR David Breitz, USN
VADM Lee Gunn, USN (Ret)
VADM W Earner, USN (Ret)
CAPT Edward Lundquist, USN (Ret)
Dr Harry Kantrovitch
CAPT Paul Rinn, USN (Ret)
RADM John Tozzi, USCG (Ret)
RDML Ann Phillips, USN
RADM Dennis Conley, USN (Ret)
RADM Dave Hart, USN (Ret)
VADM Doug Katz, USN (Ret)
CAPT Bill Erickson, USN (Ret), Executive Director
Ms Julie Howard, Director of Admin

The meeting was called to order 1700

The meeting was opened by the President who thanked everyone present for their hard work in the lead up to the symposium.

MINUTES

A motion made to accept minutes from the November 17, 2009 meeting was carried unanimously.

OLD BUSINESS

Ship Commissioning – Action Item wording change proposed earlier from “designate” to “recommend” has been made. We are still looking at plaque costs.

Letters to volunteers (national and chapter level). Letters are being prepared and will be signed by Admiral Hogg for distribution to all volunteers at the national and chapter level.

Certificate of Deposit (CD) Renewal: It was decided that due to current interest rates we would opt to renew short term (1 year). Complete.

Scholarship: A few more details are needed in order to pull press release together. This will happen after the symposium. A review of our program against the GI Bill has been performed by the Executive Director and he plans to discuss this with the Committee Chair later this week.

EXECUTIVE DIRECTOR

A proposed agenda for 11 January 2010 Board of Directors Meeting was circulated for review. It was noted that as Finance Committee Chair, VADM Earner, will present budget as the Treasurer, CAPT Tackett, is not available for this meeting. Agenda was accepted as prepared.

A proposed agenda for 12 January 2010 General Membership Meeting was reviewed. Depending on the make up of this meeting some of the reports given might be adjusted that morning to avoid being repetitious. After both meetings ADM Hogg and VADM Route will decide whether to keep two separate meetings as presented for the last couple of years or whether to combine them back together again.

As of right now about 41 people have said they will attend the Board of Directors' Meeting on Monday.

Goals, Objectives and Programs.

The website that incorporates all the goals as determined by committees over the last year has been updated. Committee Chairs are asked to review these goals as they will be distributed at the meeting next week.

Action Item: Executive Director to send out information to be completed prior to symposium

CORPORATE MEMBER REPORT

We have 5 new corporate members since last meeting. Financially we budgeted \$186K and final income was \$193,600. Healthy on the corporate side.

SECRETARY REPORT

Presentation for election results as it will be presented to the Board was reviewed.

TREASURER REPORT

The end of year financial reports were reviewed. Overall we are not far of expectation and ended the year \$67,000 to the good and made expenditures from corpus totaling \$28,000.

The proposed budget numbers for 2010 were then reviewed. There have been a few changes on structure of reporting including putting all the regional conferences together for both income and expenses. A specific line for ship commissioning has also been added based on Excom approval earlier this year. There will be a motion at the BOD meeting to approve 2010 budget.

FINANCE COMMITTEE

The distribution of assets for 2008 and 2009 were reviewed. There is more available funding for 2009 which will be dispersed through checking accounts, CDs and mutual funds.

SYMPOSIUM COMMITTEE

The highlights for the symposium were reviewed along with the watch bill and the current registration numbers.

AWARDS COMMITTEE

The list of awardees was given a final review. It was noted that the Arleigh Burke Award winners cover a wide spectrum of Navy operations. There will also be 2 people present at the symposium from SURFOR who will be recognized.

Action Item: Need to make sure we get all award winner information to Surface Warfare Magazine for an article

MEMBERSHIP COMMITTEE

We are still over the 5,000 mark for total paid. A big part of our complimentary numbers are officers and we should look at this activity as recruitment. Twenty-five of those who were given complimentary memberships have converted to paid this year.

Chapter Excellence Award. There were 10 submissions and the process was very competitive. This year 2 of the winners are small chapters. They are Hampton Roads, Newport, Bath, ME and New London. Winning chapters will be recognized at Awards. At chapter president's breakfast we typically ask the excellence winners to give presentation and then the rest of the time is open discussion.

PUBLIC RELATIONS COMMITTEE

Symposium – We expect good media exposure at the symposium. Tomorrow we have a meeting with editors to encourage reporting.

The Hall of Fame spots for DTS airing have been completed and we are ready to send the first 7 plus this year's spots after the symposium. These will run on a rotation going to virtually every ship at sea and to every Marine attachment.

Regional Symposia. Maritime Security Conference will be held 27 October 2010. We will notify our exhibitors at the symposium and are looking at same set up and subject matter at the Academy. It appears that the San Diego Conference will once again be timed to go with the Flag Officer Training.

SPECIAL PROJECTS

Great Lakes Hall of Fame is still a work in progress. Currently the panels are with the Museum for review.

NEW BUSINESS

Hot wash up date suggestions will be sent out. Looking tentatively at February. N86 made the request to be involved earlier in the process to try and deconflict the date with other events.

NEXT MEETING DATE

Looking at March for dates.

Meeting adjourned at 1820.