

**Surface Navy Association
Executive Committee Meeting Minutes (Draft)
November 3, 2011**

IN ATTENDANCE

VADM Ron Route, USN (Ret)
CAPT Dave Lee, USN (Ret)
VADM Hank Giffin, USN (Ret) (*via phone*)
CAPT David Adler, USN
GSE1 John Bradshaw, USN (*via phone*)
RADM Dennis Conley, USN (Ret)
VADM Bill Earner, USN (Ret)
RADM Dave Hart, USN (Ret)
CAPT Jon Kaufmann, USN (Ret)
CAPT Ned Lundquist, USN (Ret)
Charlie McCullough
RADM Robert Reilly, USN (Ret)
CAPT Mark Sedlacek, USN (Ret)
RADM John Tozzi, USCG (Ret)
CAPT Bill Erickson, USN (Ret)
Julie Howard (*via phone*)
Debbie Garry

PRESIDENT'S REPORT

The meeting was called to order at 1710. Ron Route welcomed all attendees to the meeting. The minutes from the 22 September 2011 Executive Committee Meeting were approved with no changes. Ron Route thanked Jon Kaufmann for this service as the SNA GWC chapter president. He recently transferred the position to CAPT Lisa Franchetti.

OLD BUSINESS

Reviewed the action item from last meeting that requested SNA Admin staff to draft guidelines for Symposium speakers. Bill Erickson said that the guidelines have been submitted to him for review and he will send out to the EXCOM members via email.

EXECUTIVE DIRECTOR REPORT

On November 17 at the Washington Navy Yard Museum, SNA and the Navy Historical Foundation will co-sponsor a reception in honor of the USS Houston Survivors Association. A model of the USS Houston will be presented and there will also be a panel discussion that includes 6 survivors. This event is the same day as the SNA GWC luncheon but should not conflict as it will involve different audiences.

The Maritimes Security Forum will be held in New London, CT on March 13-14, 2012. The event will include exhibitors, reception and multiple speakers. Bill Erickson, John Tozzi and Julie Howard will be in New London on November 10 for a site visit. RADM John Tozzi has been working with RADM Sandra Stosz, the USCG Academy Superintendent, regarding this event. The last conference in New London was a great success but only about 30% of the USCG Academy cadets participated. Plan to include topics on the schedule to increase cadet

attendance. Recommended that SNA also reach out to other groups in the region such as SWOS and Merchant Marine Academy. RADM Reilly offered to contact RADMI Mark Buzby regarding the event. It was also suggested to liaise with the N86 USCG representative for agenda suggestions.

This event will also provide an opportunity for SNA to work with the Cutterman's Association's (CCA) local chapter. SNA would like to have the local chapters of SNA and CCA create a joint chapter. Bill Erickson and John Tozzi will be meeting with the CCA board to discuss.

CORPORATE MEMBERS REPORT

We currently have 80 corporate members and are on track to exceed budgeted corporate income. Gibbs & Cox joined as a new corporate sponsor.

SECRETARY REPORT

All nominations have been collected and reviewed for the ballot. SNA received 24 nominations and the ballot has been drafted. Dave Lee reviewed expiring terms and the current board makeup was presented. The maximum number on the board is 25. The proposed ballot was presented for EXCOM approval. The proposed ballot allows for one E7-E9 to be elected which would bring the total on the board in that category to 3 which is proportional to the membership in that category. *Note: At request of President following information is added to minutes: 12% representation on BOD compared to 6% of actual membership in that category.*

TREASURER REPORT

Reviewed current finance report including chapter disbursements. Chapter project expenses are higher than budgeted but this is all in support of SNA members. SNA is still on track to meet budget goals. Corporate dues expected to pick up as Symposium date gets closer.

Finances completed for West Coast Symposium and Open Architecture Forum. SNA made a profit of almost \$10K combined from both events. Bill Erickson wanted to thank the SNA Admin Staff and the San Diego Chapter for all their work in making these events a success!

FINANCE COMMITTEE

Jim Tackett and VADM Bill Earner will review what SNA should consider doing with current investments. Should more money be moved into CDs? Is the CAP account getting too high?

SCHOLARSHIP REPORT

The Scholarship Committee is finalizing the general essay question topic and precept letter draft to present to EXCOM in December for approval.

A scholarship donation request email was sent to all SNA members today. An email will also be sent to the Board and Chapter Presidents from the Executive Director.

SYMPOSIUM REPORT

Reviewed the current Symposium schedule. Had to move several speaker timeslots to accommodate schedules. There are a few slots not filled at this time but working on speakers to complete the schedule. Shaping up to be another successful event.

AWARDS REPORT

Proposed names for this year's Special Recognition awards were presented to the EXCOM for approval. Three names were proposed: VADM Rodney Rempt, CAPT Jim Matlock and CAPT Paul Jacobs. EXCOM approved.

Reviewed the Heritage Lecture program schedule of events. Four people will be invited to the 2012 Symposium as Historical Remembrance: Dr. John Stossinger, CAPT Cal Calhoun, USN(Ret), OSC George O'Malley, USN(Ret), and CAPT Nicholas S Mikhalevsky, USN (Ret).

MEMBERSHIP REPORT

Reviewed membership statistics and trend slides as of October 31, 2011. Reviewed Officer and Enlisted trends.

Discussed the complimentary program and retention. Statistics show low retention rate for memberships who have activated a complimentary membership. Membership Committee will discuss ways to improve retention and keep in touch with members who have activated a comp membership. One suggestion was to change the complimentary offer for Officers from the Ensign rank to the Department Head level.

PUBLIC RELATIONS REPORT

SNA will not host a 2011 Communications Forum. Will consider a 2012 event at a later date. Ned Lundquist is working on articles for the next SITREP.

SPECIAL PROJECTS

The Civil War 150 video, sponsored by SNA, has been completed. One of the videos was shown at the 2011 DC Birthday event. One thousand videos and 100 posters have been produced and will be shipped to SNA at the end of November. Bill Erickson will work a plan to distribute. An article about the videos will be in next Surface Sitrep

NEW BUSINESS

Next meeting scheduled for December 13 or 15. Bill Erickson will review dates and email EXCOM members.