

**Surface Navy Association
Executive Committee Meeting Minutes (Draft)
July 10, 2012**

IN ATTENDANCE

VADM Admiral Route, USN (Ret)
CAPT Dave Lee, USN (Ret)
CAPT Jim Tackett, USN (Ret)
VADM Henry Giffin, USN (Ret)) *(via phone)*
VADM Tim LaFleur, USN (Ret) *(via phone)*
LCDR Jeff Benson, USN *(via phone)*
RADM Dave Hart, USN (Ret)
CAPT Greg Maxwell, USN (Ret)

LT Rob McFall, USN
RADM Robert Reilly, USN (Ret)
CAPT Paul Rinn, USN (Ret)
CAPT Mark Sedlacek, USN (Ret)
CAPT Bill Erickson, USN (Ret)
Julie Howard *(via phone)*
Debbie Garry *(via phone)*
Annette Hendrickson

PRESIDENT'S REPORT

The meeting was called to order by the President at 1712. VADM Ron Route welcomed all attendees to the meeting. The minutes from the 16 May 2012 Executive Committee Meeting were approved with no changes. VADM Route reported that he and Bill Erickson recently met with Rear Admiral Rowden, N96, to discuss SNA and upcoming events including the National Symposium. VADM Route thanked LT Rob McFall on his continued work with SNA social media. VADM Route also reported the recent passing of RADM Roland G. Gilbert, USN (Ret).

OLD BUSINESS

Bill Erickson reviewed the completed scholarship action items.

EXECUTIVE DIRECTOR REPORT

The draft minutes from the January National Board Meeting are posted on the Board of Directors website for review.

Updated EXCOM on the status of the 2 items that could impact future Surface Navy Association events.

- The first is the OMB Directive on Conferences which provides guidance on travel and conference participation in conferences sponsored by non-Federal entities. Does not think this should affect SNA as we charge no fee for Active Duty and Government employees to attend our event. First test of this directive will be when SNA requests the NAVADMIN for 2013 Symposium. The NAVADMIN request will be submitted after the upcoming COMNAVSURFOR change of command. Some conferences have reported a reduction in government attendees, most likely due to new travel restrictions. This may not be an attendee issue for National Symposium as most of our attendees are from the DC/Northern Virginia area but could increase costs to SNA for Active Duty travel to bring in chapter presidents, board members, etc. Recommendation that EXCOM review the Symposium budget for 2014 event after 2013 event.
- The second item is a letter written by the Air Force Association (AFA) to Senator Lieberman regarding recently passed legislation, specifically Section 308 of the House-passed Digital Accountability and Transparency Act (H.R. 2146) and title V of the Senate-passed 21st Century Postal Service Act of 2012 (S. 1789). This legislation could dramatically restrict military and federal civilian personnel from participation in SNA sponsored events such as the National Symposium. The letter requests changes to the legislation. Changes would benefit SNA if the legislation is amended using the recommended language changes.

Action Item: Bill Erickson to post the OMB Directive, ASAE information and supporting documents to the Board of Directors website.

The West Coast Symposium is currently scheduled to be held in San Diego on August 16. Originally was going to be held in conjunction with SWOFOT but that event has since been moved to July. SNA considered moving the event to July but no ships will be in port during that time which would decrease our Active Duty attendance. All West Coast Symposium exhibitors were contacted about the SWOFOT date change and were offered the opportunity to cancel with no penalty.

The Open Architecture Forum was currently scheduled to be held in San Diego on August 14 but due to government travel restrictions it is recommended that the event be cancelled and possibly replaced with a series of webinars at a later date. There would be no cancellation penalties if event canceled at this time.

SWONET which has provided video/livestreaming support at SNA conferences lost government funding. Prokor, an SNA sponsor that managed SWONET, has provided a proposal to support the West Coast Symposium. SNA would need to sell 23K in ads to breakeven if this proposal is accepted. Will not use at WCS but Admin Staff is currently contacting our corporate sponsors to gauge interest in purchasing ads so that videos/livestreaming could be offered at National Symposium. **Action Item: Admin Staff to create option on website to display videos.**

CORPORATE MEMBERS REPORT

SNA currently has 83 corporate members. Three sponsors have decided not to renew at this time and 2 sponsors originally at the \$7500 level renewed at the \$5000 level. SNA is starting to see a minor impact based on corporations reviewing their current budgets. Still on target to meet budget.

SECRETARY REPORT

Starting to work on the 2012-2013 Board of Director election. Dave Lee will present election timeline at next EXCOM.

TREASURER REPORT

Reviewed the current finance report. To date 70% of the budgeted revenue has been collected and about 60% of the budgeted expenses has been disbursed. Reviewed chapter disbursements which so far total approximately \$90K.

A meeting is scheduled with the Finance Committee on July 31 to review working group ideas. Will present recommendations from that meeting at the next EXCOM meeting.

Briefly reviewed scholarship income/expenses. May see an impact on scholarship donations from corporate sponsors. Recently Rolls Royce decreased their annual donation. They hope they can increase donation next year.

FINANCE COMMITTEE

The Finance Committee will meet on July 31.

SYMPOSIUM REPORT

Reviewed planning timeline for the 25th SNA National Symposium. The tentative theme "Answering the Call: People, Technology, Governance and Ingenuity" will be presented to N96

and Admiral Copeman for review after COMNAVSURFOR change of command. RADM Dave Hart reported that Symposium schedule structure has not change much over the past several years and asked EXCOM members if SNA should consider restructuring some of the panels. One recommendation was to solicit questions in advance from members to have panelists answer during their presentations. Discussed potential speakers to invite. EXCOM members were encouraged to email any speaker suggestions to RAdm Hart. Another question was should SNA consider having virtual presentations. Question was raised on how would virtual presentations impact future attendance and exhibitor participation and what would A/V cost be for SNA ? Recommend that exhibit rates stay the same this year as charged in 2012.

Action Item: SNA to research VTC costs.

AWARD REPORT

Paul Rinn reported that this year SNA provided awards to 370 NJROTC units. SNA provided 369 first year cadets and 365 junior cadets with awards.

The Awards Committee is considering themes for the 2013 Heritage Night – Operation Praying Mantis and Battle of Lake Erie.

The Awards Committee is requesting nominations for the Special Recognition Award. Reviewed names currently nominated. Needs nominations for the Industry category. Recommended CAPT Mike Worley be considered for industry category. Nominations can be emailed to Paul Rinn.

SCHOLARSHIP REPORT

To date 62% of scholarship checks have been disbursed. On June 21, an email was sent to SNA members requesting scholarship donations. As of meeting, \$1500 had been raised from individual donors. One alternate may receive an award.

MEMBERSHIP REPORT

Reviewed membership statistics. Trend slides and numbers are stable. Down 91 paid members since beginning of the year but that is normally during the summer quarter.

PUBLIC RELATIONS REPORT

No Report

SPECIAL PROJECTS

No Report

NEW BUSINESS

Received request from Navy Memorial to sponsor a Surface Navy Plaque. Request will be deferred until December 2012 meeting.

Next meeting to be held in August. Bill Erickson will email proposed dates to EXCOM.

Meeting adjourned at 1841.