

**Surface Navy Association
Executive Committee Meeting Minutes (Draft)
March 13, 2013**

IN ATTENDANCE

VADM Admiral Ronald Route, USN (Ret)
OSC David Brakebill, USN (*via phone*)
CAPT Bill Campbell, USN (Ret)
RADM Dennis Conley, USN (Ret)
RDML Dan Davenport, USN (Ret)
VADM Bill Earner, USN (Ret)
RADM Jay Foley, USN (Ret)
VADM Lee Gunn, USN (Ret)
RADM Dave Hart, USN (Ret)
CAPT Rick Hoffman, USN (Ret) (*via phone*)
VADM Doug Katz, USN (Ret)
VADM Tim La Fleur, USN (Ret) (*via phone*)

CAPT Dave Lee, USN (Ret)
CAPT Ned Lundquist, USN (Ret)
VADM Barry McCullough, USN (Ret)
CAPT Mark Sedlacek, USN (Ret)
CAPT Jim Tackett, USN (Ret)
CMDMC David Twiford, USN (Ret), (*via phone*)
CAPT Bill Erickson, USN (Ret)
Julie Howard, (*via phone*)
Debbie Garry

PRESIDENT'S REPORT

The meeting was called to order by the President. VADM Ron Route welcomed all attendees to the meeting. The minutes from the January 2013 Executive Committee Meeting were approved with no changes.

EXECUTIVE DIRECTOR REPORT

The minutes from the January 2013 Board of Directors meeting including corrections and action items are posted on the Board of Directors website.

OLD BUSINESS

CAPT Bill Erickson reviewed the EXCOM approved motion regarding scholarships from the December 2012 meeting. The motion granted 10 new scholarships in 2013, maintaining a separate scholarship account and transferring \$20K from the operating account to scholarship account. It was questioned if the original motion had been 12 new vice 10 but as the minutes have already been approved the 10 stands as the correct number of new scholarships. The Scholarship Committee report from the January Board of Directors meeting was also reviewed. At the meeting it was proposed that the EXCOM consider raising the number of scholarships as it appears SNA has enough funds to increase scholarships. The action item "*ExCom will review the scholarship number issues again before the March precept letter is written*" was presented to EXCOM. Captain Erickson briefed SNA's financial summary including scholarship finances (current and projected income/expenses). The Symposium 2013 did well financially and the scholarship amount received from the event's profits will exceed what was originally budgeted. It was concluded that there are sufficient funds in the account to award 10, 12, or 15 new scholarships in 2013. The EXCOM discussed many options and the following items were approved:

- This year there will be a maximum of 60 total scholarships including new and renewal. No more than 15 new scholarships will be given and the number of new scholarships must not bring the total over 60.
- At the end of the year, the EXCOM will review SNA finances and decide how much money can be transferred to the scholarship account.
- SNA will expand publicity of Scholarship Program to increase applicants and donations. Ideas include: creating a SNA scholarship flyer for Symposium and other events,

separate solicitation letter to life members, review corporate donation solicitation possibly allowing them to name their scholarship for a certain donation amount and continue highlighting past winners in the SITREP.

CORPORATE MEMBERS REPORT

SNA currently has 88 corporate members but 2 more are currently in process bringing the total to 90. Reviewed 2013 budgeted income and income received to date.

SECRETARY REPORT

No Report

TREASURER REPORT

CAPT Jim Tackett reviewed the current finance report including account balances, investments and chapter disbursements to date. The Symposium profit from the January event is approximately 290K which is 30K above what was budgeted. It was recommended that with conference policy changes that we be more conservative in budgeting income for the 2014 National Symposium. SNA should be on sound financial footing this year if corporate sponsorships continue to be renewed as projected.

FINANCE COMMITTEE

No Report

SYMPOSIUM REPORT

It was reported that a Hot Wash Up was held on February 13. Comments from that meeting are available for review on the Board of Directors website. Very positive feedback received this year on the Symposium. Reviewed financials from the past 5 years. Attendance numbers will be presented at the next EXCOM meeting.

AWARD REPORT

CAPT Bill Erickson reported that Awards Committee is requesting inputs for 2014 Special Recognition and Historical Remembrance awards. The San Diego Sailor of the Year Banquet was held on March 1 and event video is on the SNA website. SNA has been providing support to the San Diego BDOC graduation ceremonies and will work with East Coast on same type of support. SNA is working on getting the message out regarding speakers for chapter events. CAPT Paul Rinn will be speaking at Monterey in April.

SCHOLARSHIP REPORT

VADM Lee Gunn reviewed the 2013 Scholarship Committee members.

MEMBERSHIP REPORT

RADM Dennis Conley reviewed the February membership statistics. Statistics show an increase in paid members as a result of the National Symposium. Reviewed membership trends. The complimentary membership program will be reviewed at the next Membership Committee meeting.

PUBLIC RELATIONS REPORT

CAPT Ned Lundquist reported that he had worked with chapters, including San Diego and Hampton Roads, on providing a scholarship article to local newspapers.

The next SITREP is in process. **Action Item: Email a copy of this issue to USCG Flag Officers and mail a copy to Admiral Papp.**

SPECIAL PROJECTS

No Report

NEW BUSINESS

Next meeting will be scheduled for the beginning of May. CAPT Bill Erickson will email proposed dates to EXCOM.

Meeting adjourned at 1835.