

## **IN ATTENDANCE**

CAPT Dave Lee, USN (Ret) (Secretary)  
CAPT Dave Adler, USN (Ret) (*phone*)  
CDR Matt Bonner, USN (*phone*)  
OSC David Brakebill, USN (*phone*)  
RADM Dennis Conley, USN (Ret)  
VADM Bill Earner, USN (Ret)  
RDML Mike Frick, USN (Ret)  
RADM Vic Guillory, USN (Ret) (*phone*)  
RADM Dave Hart, USN (Ret)  
RADM Jeff Hathaway, USCG (Ret)

CAPT Sam Howard, USN (Ret) (*phone*)  
LCDR Katie Jacobson, USN  
CAPT Jon Kreitz, USN  
CAPT Ned Lundquist, USN (Ret)  
RADM Rob Reilly, USN (Ret)  
CAPT Troy Stoner, USN (Ret)  
CAPT William J. Erickson, (Ret) (*Executive Director*)  
Julie Howard (*phone*)  
Debbie Garry  
Marianne Catina

The meeting was called to order by the Executive Director, CAPT Bill Erickson at 1711.

The minutes from the January 6, 2016 EXCOM meeting were approved with no changes.

## **EXECUTIVE DIRECTOR REPORT**

### **Old Business**

The minutes from the January 2016 Board of Directors meeting are under staff review and will be posted on the Board of Directors website when completed. At this time there are only 2 action items from the January meeting.

The Cuttermen Association's request to be added into the Surface Navy Association as a chapter was discussed at the January BOD meeting. The Cuttermen Association members voted at their annual meeting to join SNA. Cuttermen Association leadership met with SNA staff in February to begin resolving membership database issues. One item to resolve is how to transition the Cuttermen Association life members to SNA.

SNA has partnered with Homeland Security Outlook on the 2016 Maritime Security Forum that is scheduled to be held March 21-23, 2016 in Norfolk, VA. SNA will be co-hosting the luncheon on March 23 and will have a booth staffed by staff.

## **CORPORATE MEMBERS REPORT**

CAPT Erickson reported that SNA currently has 93 corporate members. We have started off 2016 with a good number of renewals and are on track to exceed our budgeted goal. SNA added 2 new corporate members since the January meeting.

## **SECRETARY REPORT**

CAPT Dave Lee had no report.

## **TREASURER REPORT**

CAPT Erickson reviewed the current finance report and SNA continues to be in good financial health. The 2016 Symposium profit has not yet been transferred and should be reflected on the next finance report. Chapter disbursements are tracking as expected.

## **FINANCE COMMITTEE**

VADM Bill Earner reported that investments continue to be in good shape. RADM Reilly asked to be removed from the Finance Committee as he is no longer a SNA BOD member. CAPT Erickson pointed out that the two members appointed by the Chairman of the Board of Directors do not have to be members of the Board. VADM Earner will review current members of the committee and propose any changes to the Chairman for approval.

## **SYMPOSIUM REPORT**

RADM Dave Hart presented the final attendance results. Numbers for the 2016 Symposium were better than previous years, including total registrations and Active Duty attendees. Reviewed the year-to-year attendance and the 2016 Symposium income/expenses. One expense that increased was printing. It was recommended that staff solicit more printer estimates next year. Administrative Staff reported that several companies were contacted to provide estimates on SNA printing when our regular printer went out of business and it appears that we were getting special rates. The staff will go out for new estimates prior to the 2017 Symposium. Discussed feedback on the banquet speaker. SNA did receive some good press coverage from that event. Admiral Hart presented the timeline for the 2017 event. The goal is to have a theme set by June/July.

## **SCHOLARSHIP REPORT**

Captain Erickson presented the proposed 2016 Scholarship Committee which was approved by the EXCOM. SNA has received 47 new applications and a possible 41 renewals. Reviewed the current scholarship financials. CAPT Erickson recommended SNA table any decision regarding transferring of funds into the scholarship account until the next meeting. VADM Earner recommended that SNA not transfer funds from an investment account but rather transfer funds from the Operating account into the Scholarship account and not touch funds currently in investments. After much discussion it was decided to table any decision until CAPT Jim Tackett, SNA Treasurer, returns and can meet with the Finance Committee to review options. *Action Item: Finance Committee and SNA Treasurer meet to review best option for funding scholarship account.*

Captain Erickson presented 2 options to EXCOM on number of scholarships for 2016 based on number of renewals/non renewals. The EXCOM approved Option 2 which would award 18 new scholarships and up to 41 renewals (Total: 59).

## **MEMBERSHIP REPORT**

RADM Rob Reilly reviewed the February membership statistics including the trend slides. SNA currently has over 6,000 members. There continues to be a decrease in Enlisted memberships. The Membership Committee is scheduled to meet on March 16 with an additional three meetings throughout the year. RADM Reilly recommends a review of committee results at the end of the year to see if a Membership Committee is necessary for more than determining the Chapter Excellence selections.

## **AWARD REPORT**

CAPT Dave Adler reported that SNA has begun accepting nominations for the annual Stephen Decatur Jr. NJROTC awards. To date, SNA has received 55 nominations. The program runs through the end of May. CAPT Lundquist suggested highlighting NJROTC units in future newsletters beyond the traditional photos included in the summer issue.

## **PUBLIC RELATIONS REPORT**

CAPT Ned Lundquist provided an update on his recent trips and interviews that will be used to write articles for the SITREP. Also reported that SNA will be adding an Enlisted Corner to the newsletter and working with Harry Kantrovich on inputs.

## **SPECIAL PROJECTS**

No Report

## **NEW BUSINESS**

Next Meeting is TBD.

Meeting adjourned at 1826.

